

Serving South Central Texas
San Antonio Alamo Area Local



DISPATCH NEWS FLASH

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SAN ANTONIO ALAMO AREA LOCAL

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Penalty Overtime Exception

In accordance with Article 8 of the Collective Bargaining Agreement, penalty overtime regulations are not applicable for a four-week period each year during December.

This year, the December period begins Pay Period 25-16, Week 2 (December 3, 2016) and ends Pay Period 01-17, Week 1 (December 30, 2016).

Leave Year and Vacation Scheduling

The Postal Service Leave Year for 2016 ends January 6, 2017.

The Leave Year for APWU represented employees is different, please note below:

According to our Local Memorandum of Understanding the choice vacation period is from January 1 through November 30 and December 26 through December 31 of the leave year providing the employee has sufficient annual leave.

13.7% of the authorized workforce (within that section, station, office – 11 = 2 vacation slots) at sign up time will be authorized annual leave each week from January to November 30 of the leave year and is based on seniority within the section.

Sign up and application for choice vacation periods for 2017 shall commence by November 8, 2016 and shall be completed no later than December 15, 2016 on PS Form 3971 and submitted to your immediate supervisor.

All employees will be given two (2) vacation periods.

All career employees will select 5, 10, or 15 successive working days as appropriate for his/her choice during each of their two choice vacation selections.

Postal Support Employees (PSEs) will select 5, 10 successive working days for his/her leave choice. PSE's will be polled after all career employees have completed their vacation choices in the section they are assigned.

Annual leave for either birthday or wedding anniversaries will be applied for at the time of choice period sign up. Application of this leave will be submitted on a PS Form 3971 with suitable documentation, excluding December 1 through December 25.